

# COMMERCIAL BUILDING PERMIT CHECKLIST

**PROJECT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PERMIT: #** \_\_\_\_\_

- Building Plans to be stamped and copy to remain on site
- Water Check
- Permit Check
- Permit Application
- Preconstruction form
- Backflow Cleanout A.R.M. Meter
- Energy Code Certificate
- Prequalification form if using 3<sup>rd</sup> Party Engineers
- Contractor                       State License    Business License    Driver's License
- Electrical Affidavit             State License    Business License    Driver's License
- Mechanical Affidavit          State License    Business License    Driver's License
- Plumbing Affidavit             State License    Business License    Driver's License