

City of Loganville Fire and Emergency Services

Title: Rapid Entry System Ordinance

Intent:

The City of Loganville recognized the importance of providing the fire department rapid entry into locked buildings. The delay in gaining entry can result in substantial property damage, the potential for rapid fire extension and increased danger for the fire fighters. To assist the fire department in gaining rapid entry, the City of Loganville adopts a Rapid Entry System Ordinance.

Let it be known that in accordance with International Fire Code 506.1, a fire department can require a business to have a Key Box on premises as well as provide a Fire Department Master Key to authorized personnel of the fire department.

Applicability:

The following sections apply to all buildings within the city of Loganville, exclusive of buildings within the city limits of Loganville, that:

A. Are used for Public Buildings, Restricted Business, Industrial, Commercial or Limited Commercial use and;

1. Contain a Sprinkler System, or
2. Contain a Fire Alarm System, or
3. Contain an Automatic Fire Suppression System, or
4. is a facility that is required to prepare and have available material safety data sheets and/or hazardous chemical inventory forms under the Superfund Amendments and Reauthorization Act of 1986 (SARA Title III)

Definitions: As used in this chapter, the following terms shall have the meaning indicated.

AUTOMATIC FIRE SUPPRESSION SYSTEM – A system or assembly of piping, valves, controls and sprinklers which are designed and installed to comply with the NFPA standards, which utilize water, foam, CO₂, or other gas to automatically react to suppress fires.

CENTRAL STATION – An office of a private company to which a remote alarm and supervisory signaling devices are transmitted and where personnel are in attendance at all times to supervise the circuits and investigate signals.

FIRE ALARM SYSTEM – Equipment which automatically actuates a fire alarm when the detecting element is exposed to fire, smoke, abnormal rise or decrease in temperature or activation of a sprinkler system or manually activated device.

LOCK BOX / KEY BOX – A high security key vault which is listed under the UL 1610 and the UL 1037 standards, master keyed with a Medeco Biaxial Level 7 or equivalent lock. Locks shall be keyed to the key configuration provided by the Fire Department.

LOCK BOX DOCUMENT VAULT – A high security steel plate vault with a minimum of 14 inches high by 12 inches wide by 2 inches deep, constructed to the same standards as the Lock Box, for the storage of documents.

FIRE DEPARTMENT MASTER KEY – A limited issue key of special or controlled design to be carried by fire department officials in command which will open key boxes on specified properties.

Installation Requirements:

- A. The Loganville Fire Department has chosen the Knox Company to serve as our supplier. All key boxes purchased for use in the City of Loganville must come from this company.
- B. The owner of applicable buildings, as described in section 3 above, shall install or cause to be installed a Lock Box system and/or Lock Box Document Vault prior to the issuance of a Certificate of Occupancy for any portion of the building for new or remodeling construction or within 6 months of the adoption date of this ordinance if no new construction or remodeling takes place.
- C. The Lock Box shall be installed on the front of the building near the main entry door and between six (6) and eight (8) feet above the ground unless approved at a higher or lower level by the City of Loganville Fire Department.
- D. The Lock Box shall contain the key(s) for the exterior doors, the keys for all interior doors within the building and a scaled floor plan of the building. In lieu of having the interior keys at this location, a second Lock Box may be located within the main lobby of the building to hold these keys. Keys within the Lock Box shall be labeled for easy identification either by the tenant name or indexed floor plan of the building and shall be kept current.
- E. Where a building contains a business that is required to maintain Material Safety Data Sheets, a Lock Box Document Vault shall be installed. The Lock Box Document Vault shall be installed on the front of the building, near the main entry door and between six (6) and eight (8) feet from the ground unless approved at a higher or lower level by the City of Loganville Fire Department. The vault shall contain copies of the Material Safety Data Sheets that are required to be on file within the building as well as a floor plan or written description that indicates the location of the general areas of these materials will be found within the building.

Penalties of Offenses:

Any violation of the chapter is hereby declared to be an offense, punishable pursuant to Enforcement Procedures set forth by the City of Loganville Fire Department.

Amendment of provisions:

The City Council may from time to time amend, supplement, change, modify or repeal this chapter pursuant to the provisions of the City Ordinance and the General Municipal Law applicable thereto.