

RESIDENTIAL BUILDING PERMIT CHECKLIST

SUBDIVISION: _____ ADDRESS: _____ LOT #: _____

PERMIT # _____

- 1. Please put forms in order**
- 2. Make sure Map/Parcel # is on application**
- 3. All affidavits are required to be complete**

- Water Check
- Permit Check
- Permit Application
- House Plans
- Truss Plans
- HLP
- Elevation Certificate
- Preconstruction form
- Backflow Cleanout/Damage of Automatic Read Meters
- GA State Energy Code Form
- Erosion Control Form
- NOI/Tertiary Permittee Completed Form Approved SCS Plans Certified Mail Receipt From USPS
- Prequalification form if using 3rd Party Engineers
- Contractor State License Business License Drivers License
- Electrical Affidavit State License Business License Drivers License
- Mechanical Affidavit State License Business License Drivers License
- Plumbing Affidavit State License Business License Drivers License